

The Town School

540 East 76th Street
New York, NY 10021
212-288-4383

INSTRUCTIONS FOR DONATING STOCK

- ❖ Complete the form below. All fields are required.
- ❖ Provide your bank or broker with a copy of the form.
- ❖ Mail, fax or e-mail the completed form to:
Melissa Bauman, Director of Development
Fax: 212-988-5846
E-mail: mbauman@townschool.org

Name of Donor: _____

Name of Stock: _____ Number of Shares: _____

Name of Broker: _____ Telephone: _____

Date of Transfer: _____

Gift Fund:

- Unrestricted Annual Giving
- Esther Kramer Fund
- Natasha Sahadi Financial Aid Endowment Fund
- Joyce Evans Professional Development Endowment Fund
- Other (*please specify*): _____

Account Contacts

Jared J. Novak, Vanguard | Institutional Asset Management
jared_novak@vanguard.com
Phone: (610) 503-4221 | Internal Ext. 34221 Fax (610) 669-0959

Amanda Houck, Relationship Manager
amanda_beth_houck@vanguard.com
Phone: (610) 669-6859 Fax: (610) 669-0959

Account Name	The Town School
DTC Number	0062
Account Number	35522208
School Tax ID Number	13-1393610